

MUHAMMAD ARIF

Logistic Coordinator/Warehouse Supervisor/Storekeeper

Contact



Phone

+966-568218074



Email

m.arif.ksa2030@gmail.com



Address

Riyadh-Saudi Arabia

Visa Status



Transferable Iqama

Education

2008- 2010

Bachelor of Commerce

University of Karachi

2003 - 2007

Diploma of Associate Engineer

Sindh Board of Technical Education

Skills

- Management Skills
- Strong Organizational
- Multitasking Skills
- Supply chain management
- Problem-Solving
- Time Management

Language

- English
- Arabic
- Urdu
- Hindi

Summary

Results-oriented Warehouse Officer and Logistics Coordinator with over 10+ years of international experience in supply chain management seeks a challenging position. I possess a proven track record in problem-solving, time management, and exhibit strong organizational, multitasking, and leadership abilities. As a Bachelor of Commerce graduate from 2010, I am committed to making dedicated and impactful contributions to enhance your warehouse operations.

Experience

- **2025 – Present**
HMS The Line Horeca Supplies Riyadh-KSA
Warehouse Supervisor
 - Managed all inbound operations.
 - Responsible for final checking and dispatching deliveries.
 - Managing all documentation of the entire operations,
 - and organizing stock records.
 - Maintained organized and efficient stock storage areas.
- **2018 – 2024**
Premier Sales(Private) Limited Karachi-Pakistan
Warehouse Officer
 - Managed inventory using warehouse management systems.
 - Processed incoming and outgoing shipments efficiently.
 - Accurately received, stored and located stock items.
 - Maintained a clean, organized, and safe warehouse.
 - Loaded and unloaded trucks and other transportation.
- **2016– 2018**
Danube Home LLC Dubai-UAE
Logistic Coordinator
 - Managed inbound and outbound shipments efficiently.
 - Accurately tracked and updated shipment information.
 - Scheduled and coordinated deliveries with carriers.
 - Maintained inventory records and control systems.
 - Collaborated with warehouse staff to optimize workflow.
- **2014– 2015**
Danube Home (Al Danube Al Saudi Treading) Riyadh-KSA
Warehouse Supervisor
 - Successfully managed warehouse teams of 10+ employees.
 - Optimized warehouse layout for efficient order fulfillment.
 - Maintained high levels of accuracy in order picking and packing.
 - Ensured compliance with safety regulations and procedures.
 - Monitored and improved warehouse operational efficiency.
- **2010– 2014**
PremierSales(Pvt) Limited. Karachi-Pakistan
Storekeeper
 - Processed incoming and outgoing shipments accurately.
 - Maintained a clean and organized warehouse environment.
 - Picked, packed, and shipped orders according to company standards.