



MUHAMMAD MATEEN

Fleet Supervisor

About Me

Experienced Fleet Supervisor with a strong background in vehicle operations and maintenance. Over one year of hands-on experience in Saudi Arabia, managing fleets, drivers, and logistics. Previously worked as an Automotive Parts Manager, bringing solid knowledge of vehicle systems and inventory control. Focused on safety, efficiency, and cost-saving operations.



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Riyadh, Saudi Arabia

Language

- English
- Arabic (basic)
- Hindi

Expertise

- Fleet management
- Maintenance scheduling
- Route optimization
- Vehicle GPS monitoring
- Problem-solving
- Team communication
- Parts inventory management
- Fuel tracking

Experience

Fleet Supervisor

*Shirka Saleh Abdul Aziz Al Rashid & Sons
Saudi Arabia*

July 2024 – Present

Supervise and manage daily operations of over 175 vehicles, ensuring timely and efficient service.

Monitor driver schedules, dispatch vehicles, and ensure compliance with transport and safety regulations.

Coordinate vehicle maintenance, repairs, and inspections to minimize downtime.

Track fuel consumption and vehicle performance to optimize costs and improve efficiency.

Maintain records of all fleet-related data including logs, repairs, and driver activities.

Work closely with logistics and operations teams to support construction and project delivery needs.

Education

Bahaudin Zakariya University
Bachelor of Commerce (Honors)
2014-2018

Skills Summary

Vehicle maintenance knowledge

Knowledge of Saudi transport laws