

# Layan Aljohani

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Saudi Arabia

## SUMMARY

With a Diploma in Insurance and Risk Management, I am seeking a position in the fields of risk management and insurance. My education has provided me with a solid understanding of risk assessment, mitigation strategies, and insurance principles. I am eager to apply my skills to help organizations manage risks effectively and ensure optimal insurance coverage. I am committed to contributing to a team by analyzing potential risks and developing solutions that safeguard the company's interests.

## EXPERIENCE

### Faisal M. Higgi & Associates Co. Ltd | Saudi Arabia

Risk and Compliance Trainee | | Quality, Health, Safety and Environment | August 2024 – November 2024.

- Supported the development and implementation of compliance policies and safety protocols.
- Conducted audits to ensure adherence to quality, health, safety, and environmental standards.
- Prepared detailed reports on risk assessments and compliance findings for management review.
- Collaborated with teams to address compliance issues and improve safety measures.
- Monitored regulatory updates to ensure company practices aligned with industry standards.

## EDUCATION

### Technical College | Saudi Arabia

Diploma in Insurance and Risk Management | January 2023 – January 2025.

- Understand the fundamentals of insurance, including policies, claims, and coverage options.
- Learn risk assessment techniques to identify, evaluate, and mitigate potential business risks.
- Develop skills in underwriting, policy design, and ensuring customer satisfaction in insurance.
- Gain knowledge of regulatory frameworks and legal compliance within the insurance industry.
- Analyze various types of risks, including financial, operational, and strategic risks.
- Prepare to manage risk and insurance needs effectively in diverse organizational contexts.

## OTHER

### ● Courses& Certificates:

- Project Management as a Life Skill - PMP | Edraak | December 2024.
- Preparation of External Financial Reports - CMA | Edraak | December 2024.
- Introduction to Project Management (PMP) | Doroob | November 2024.
- Risk Management Course | Doroob | September 2024.

### ● Technical Skills:

- Risk Assessment Techniques.
- Data Analysis.
- Compliance Auditing
- Regulatory Compliance.
- Microsoft Office.
- Project Management.
- Computer Proficiency.
- Environmental Risk Management.
- Risk Reporting.
- Quality Control Audits.

### ● Soft Skills:

- Communication skills.
- Time Management.
- Problem-Solving Skills.
- Leadership.
- Decision-making.
- Flexibility and Adaptability
- Strategic Planning.

### ● Languages: Arabic, English