

Afnan Ghassan Alqithmi

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Professional Summary

Interior Designer with more than 6 years of experience in interior and furniture design and over 2 years in event management. Skilled in space planning, construction drawings, furniture selection, and client coordination, with proven ability to oversee design implementation and event organization for high-profile clients. Experienced in delivering tailored solutions that align with client needs and ensuring smooth execution of projects from concept to completion.

Professional Experience

Royal Commission for Makkah City and Holy Sites | Visitors Office Manager | April 2025 – July 2025 | Makkah

- Supervised visitor reception operations and coordinated guest services.
- Directed staff in providing information and guidance to VIPs and visitors.
- Oversaw visitor experience related to sacred sites, tourism, and events.

Golden Sand (Hajj & Umrah Conference and Exhibition) | Zone Manager | 2025 | Jeddah

- Managed guest access and seating arrangements for international ministers.
- Coordinated entry logistics for large-scale official events.
- Ensured smooth VIP reception and protocol compliance.

Event Operator under Ministry of Sports (Tennis Championship) | VIP & Hospitality Supervisor | 2024 | Jeddah

- Directed a team of organizers responsible for VIP hospitality.
- Coordinated logistics and ensured excellent service delivery.
- Supervised guest services in premium hospitality areas.

Shine Company (Red Sea International Film Festival) | Front Desk Supervisor | 2024 | Jeddah

- Managed arrival schedules for celebrities and VIP guests.
- Supervised reception staff and ensured seamless communication.
- Handled guest relations for high-profile attendees.

Shine Company (FIFA Club World Cup) | VIP Area Organizer | 2023 | Jeddah

- Received and guided VIP guests to designated areas.
- Coordinated visitor movement and experience within event zones.

Freelance | Interior & Furniture Designer | 2019 – Present | Multiple Cities

- Delivered customized interior and furniture design solutions.
- Executed site supervision and design implementation for clients.
- Coordinated materials, finishes, and furnishings across diverse projects.

Al Rugaib Furniture | Interior Designer & Sales Consultant | 2019 – 2021 | Jeddah

- Assisted clients in designing spaces, selecting furniture, finishes, and accessories.
- Marketed company products and consistently exceeded sales targets.
- Handled warehouse and production issues with efficient problem-solving.
- Ensured high levels of client satisfaction through tailored design solutions.

ND World | Interior Designer (Practical Training) | November 2018 – March 2019 | Jeddah

- Conducted client consultations and prepared design proposals.
- Supervised site implementation of interior design projects.
- Coordinated with contractors and monitored project progress.

Education

Bachelor of Interior Design | University of Jeddah | Jeddah | 2019 | GPA: 4.37/5 | Second Class Honors

Certifications & Training

- Saudi Hospitality | HRDF | 2025
- Crowd Management | General Entertainment Authority | 2024
- Fundamentals of Event Management | HRDF | 2024
- How to Start Your Own Business | Private Provider | 2024
- Secrets of Clients and Marketing for Interior Design | Private Provider | 2024
- Marketing and Customer Service | 2023
- Excellent Hospitality | 2023
- Colors Psychology | Private Provider | 2023
- Customer Needs Analysis in Graphic Design | HRDF | 2023

Projects

AG Café | Jeddah | Under Construction

- Designed café interiors with responsibility for space planning and layout.

Professional License

Freelance Work Permit in Fashion Design | Ministry of Human Resources and Social Development | Saudi Arabia

Hard & Technical Skills

- AutoCAD
- 3D Max
- Adobe Photoshop
- Construction Drawings
- Space Planning
- Fit out & Finishes
- Landscape Design
- Site Supervision
- Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)
- Canva
- Monitoring Tools
- Resource Management

Soft Skills

- Attention to Detail
- Multitasking
- Quick Learning
- Collaboration
- Problem-Solving Under Pressure
- Creative Thinking
- Self-Motivation
- Flexibility
- Social Media Awareness

Languages

- Arabic: Native
- English: Advanced

Additional Information

- Valid Driving License