

Reem Alzahrani

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Profile

Motivated English Literature graduate with a strong foundation in critical thinking and communication. Eager to apply my strengths and a passion for learning in a dynamic corporate environment. A quick learner with a proactive mindset, committed to contributing to team goals while continuously developing new professional skills.

KEY SKILLS

- Microsoft Office tools
- Problem solving
- Attention to details
- Ability to learn & adapt quickly
- Teamwork & collaboration
- Languages:
 - English
 - Arabic

EDUCATION

- Bachelor degree in English Literature - King Saud University, Riyadh, Saudi Arabia, February 2009

TRAINING AND CERTIFICATES

- Intensive General English Course, Sheffield academy IELTS course – Malaysia 2023
- Computer applications in Office Work- Almaarefa Scientific Training Centre, TVTC. March 2025.

REFERENCES

Available upon request