



LANGUAGES

ENGLISH

ABOUT ME

SEEKING A JOB OPPORTUNITY AFTER MY SUCCESS AT NAMA AL MADINAH FOR FOUR YEARS. I HAVE EXTENSIVE EXPERIENCE IN RISK MANAGEMENT, PROJECT MANAGEMENT, AND STRATEGIC PLANNING, WITH A HIGH ABILITY TO ADAPT AND WORK IN A TEAM SPIRIT. I ALSO EXCEL IN WEB APPLICATION PROGRAMMING, AND MY GRADUATION IN 2024 FROM THE GED SYSTEM REFLECTS MY EAGERNESS TO DEVELOP MY SKILLS. I LOOK FORWARD TO JOINING A TEAM THAT ACHIEVES SUCCESS AND GROWTH.

PERSONAL DETAILS

DATE OF BIRTH
21/03/1992

NATIONALITY
SAUDI

MARITAL STATUS
SINGLE

IBRAHIM KHAJA

NAMA AL MUNAWWARAH COMPANY



AL AZIZIYAH, AL MADINAH AL MUNAWWARAH, 04468



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WORK EXPERIENCE

NAMA AL MUNAWWARAH
AL MADINAH AL MUNAWWARAH
2018 - 2021

- MANAGE AND EXECUTE TASKS WITH HIGH EFFICIENCY
- DEMONSTRATE EFFECTIVE NEGOTIATION AND PERSUASION SKILLS
- ABILITY TO UNDERSTAND AND MEET CUSTOMER NEEDS
- PROFICIENCY IN DELIVERING CONVINCING SALES PRESENTATIONS
- EFFECTIVE TIME MANAGEMENT AND SALES SCHEDULE ORGANIZATION
- UTILIZE MODERN AND TRADITIONAL SALES TECHNIQUES

IBDAHAT PROJECT
DEVELOPMENT COMPANY
JEDDAH
2016 - 2018

COORDINATION OFFICER

EDUCATION

AL MADINAH AL MUNAWWARAH
2023

GED

AL MADINAH AL MUNAWWARAH
2024

TECHNICAL AND VOCATIONAL TRAINING CORPORATION

- COMPUTER CERTIFICATE
PROFICIENCY IN BASIC SKILLS IN OPERATING SYSTEMS AND EFFECTIVE COMPUTER NETWORKS.

SKILLS

RISK MANAGEMENT

PROJECT MANAGEMENT

STRATEGIC PLANNING

FLEXIBILITY AND ADAPTABILITY

TEAMWORK

WEB APPLICATION PROGRAMMING