

FATIMA ALSHEHRI

Saudi Arabia | Tabuk
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PROFESSIONAL SUMMARY

I seek to develop my skills, gain experience and improve the work environment .

Computer skills and Effective communication , Customer Service . Time management

Administrative Assistant - Training 01/2022 – 06/2022
technical and vocational training corporation – Tabuk

Administrative Assistant – Training
Ninth secondary school – Tabuk
02/2024 – 06/2024

- Human Resources - Diploma** 2024
Tabuk University
- English Language - six months**
Diamond Training Institute . Tabuk

COURSES

Modern practices in human resource management - Basics of Management - Communicate Effectively with Customers - Self Marketing - Introduction to Entrepreneurship .

LANGUAGE

- Arabia
- English