

Hammad Abdulaziz Al-Khwaiter

 0568618666

 7ammadab93@gmail.com

 Saudi Arabia

I look forward to joining your esteemed organization and sharing my information and professional services with you and having more functional skills and practical experience. And to be an effective element with the work team in achieving the facility's goals, in addition to being an effective part of the Kingdom's Vision 2030.

Experience

(Saudi National Bank)

- (Teller) from 01/08/2016 to 30/09/2018
- (Sales) from 01/10/2018 to 13/08/2024
- (Business Specialist) from 14/08/2024 to 25/06/2025

- Providing support to customers and resolving financial issues
- Marketing banking products and services to customers
- Handling daily banking operations with efficiency and accuracy
- Following up on customer complaints and inquiries to ensure satisfaction

EDUCATION

Qassim Private Colleges

Law - Bachelor's
2015

CERTIFICATES

- Retail Banking Foundation Professional Exam - Second Edition
- Credit Adviser Professional Exam -Forth Edition

LANGUAGES

- Arabic language
- English language

Skills

- Proficiency in computer skills.
- Effective communication skills.
- Proficient in Microsoft Office.
- Writing letters and reports with accuracy and clarity.
- Attention to detail.
- Strong understanding of email handling and etiquette.
- Identifying and accurately defining legal issues.
- Time management skills.
- Utilizing modern technologies to find appropriate legal solutions.
- Effective and objective verbal and written discussions.
- Drafting contracts, legal documents, and memorandums.
- Legal analysis and opinion writing.
- Active listening skills.