

Curriculum Vitae

Personal Information

Name: Anas Yusuf Zahrani
Location: Abha, Saudi Arabia
Email: anas77zui@gmail.com
Phone: 0570637069 / 0576653027

Education

King Khalid University – Diploma in Business Administration

Graduation Year: 2025

Experience

Administrative Training – 6 months (as part of Diploma requirements)

- Prepared administrative reports
- Coordinated between departments
- Followed up on office tasks and organized files

Courses & Certifications

- Supply Chain & Inventory Management – Dirayah Institute (May 2022)
- Financial Performance Management (First Stage) – Boroob Platform (April 2025)
- Principles of Marketing Planning – Boroob Platform (April 2025)

Skills

- Proficiency in Microsoft Office (Word, Excel, PowerPoint)
- Strong communication skills
- Ability to work under pressure
- Time management and task organization
- Report writing and documentation