



Mohamed Dawood Alhemeri

Kingdom of Saudi Arabia

Phone: +966502266678

E-Mail: sberos77@hotmail.com

Personal Information

- **Marital Status:** Married
- **Nationality:** Syrian

Educational Background

- *Diploma in Russian Language Education (1997)*
- *Diploma in Tourism and Hotel Management - Deir Ez-Zor, Syria (2000-2001 / 2001-2002)*

Work Experience

- **Sales Consultant** - Xena German Kitchens, Saudi Arabia (July 15, 2023 – Present)*
- **Executive Director and Secretary** - For the artist and businessman Hassan Mohammed Dardir (Mashqas) (2012-2022)*
 - *Managed the properties and businesses in Jeddah, including real estate in Al-Madina Al-Munawara and retail stores at the Bab Al-Sharif commercial center. Followed up with tenants regarding leases, rents, and employee management for various ready-made garments stores.*
- **Sales Manager** - Global Advertising Co. (2020-2021)*
 - *Supervised official events at the Jazan Tourism Festival and managed all advertising operations for Hafal Transportation.*
- **Sales Representative** - Super Phone (2008-2010)*
 - *Managed sales and customer follow-up for mobile accessories and spare parts.*
- **Sales Representative** - Aramex Express (2006-2007)*
 - *Delivered packages in the southern region (Najran, Dhahran Al-Janoub, Khamis Mushait, Abha). Managed deliveries and ensured client satisfaction.*
- **Public Relations Officer** - Four Points Sheraton, UAE (2003-2004)*
 - *Developed communication strategies and maintained relationships with investors, media, and government officials.*
- **Supervisor** - French Boulevard Resort, Odessa, Ukraine (1997-1998)*
 - *Managed all resort departments, monitored income, assisted guests, and participated in setting financial budgets.*

Training and Certifications

- *Leadership in Hospitality Management*
- *Supervision in Hotels and Restaurants*
- *Diploma in Hospitality and Hotel Management (Online)*
- *Marketing in Tourism and Hospitality*
- *Event Management and Marketing*
- *Google Certification in Digital Marketing*
- *Various technical courses from Al-Issa Academy (Kitchen Furniture, Appliances, etc.)*

Languages

- *Arabic (Native)*
- *English (Good: Reading, Writing, Speaking, Understanding)*
- *Russian (Excellent: Reading, Writing, Speaking, Understanding)*

Skills

- *Proficient in Microsoft Office (Word, Excel, PowerPoint, Outlook, OneNote)*
- *Strong driving skills for long periods.*
- *Excellent customer service skills.*
- *Ability to handle sensitive materials and maintain confidentiality.*
- *Strong communication skills with various personalities.*
- *High attention to detail and time management.*