

SAEED MUHAMMAD ALHZRI

PERSONAL INFO

 Tabuk

 0532403325

 Saeed00006@outlook.sa

SKILLS

- Use of computer programs
- Communication with customers
- Data entry
- Group handling
- Management information systems
- executive presentations

LANGUAGES

Arabic:

English:

CERTIFICATIONS

[Heavy transport] Licence

SUMMARY

EXPERIENCE

September 2023 - March 2025

Services Monitor *King Faisal Specialist Hospital*, Madinah, Madinah

- Provided customer service and assistance, offering directions and information to enhance visitor experience.
- Established friendly rapport between groups of individuals.
- Monitored project progress, adjusting plans and resources as necessary to achieve objectives.
- Maintained confidentiality of sensitive information, upholding professional standards and legal requirements.
- Collaborated with other security team members to cover large events, ensuring a safe environment for all participants.

May 2024 - August 2024

Logistics Technician *Ministry of Health*, Medina, Medina

- Picked and packed customer orders with accuracy, meeting daily productivity targets.

January 2020 - January 2023

Security man *King Faisal Specialist Hospital*, Madinah

- Checked doors, windows and gates for signs of unauthorised entry.
- Patrolled grounds after hours on foot to maintain visible presence and detect violations.

EDUCATION

01/2024

Diploma logistics management
Enterprise Safety Institute, Riyadh

- [\[Degree\]](#) Graduate
- Dissertation in [\[Area of expertise\]](#)
- Coursework in [\[Area of expertise\]](#)
- Member of [\[Type\]](#) Union
- [\[Type\]](#) Academic Achievement Award

01/2019

High school
Al-Qasim Bin Muhammad Secondary School, Dammam

DRIVING LICENCE

- Category B auto
- Category C
- Category B+E