

ABEER ALTURKI



SUMMARY



Graduated from Qassim University speiclised in English language and translation, licensed English teacher , dedicated and passionate about raising the work standers by my abilities and skills .

EDUCATION



BACHELOR DGREE OF ENGLISH

LANGUAGE & TRANSLATION2018

GPA: 4.11OF 5

MASTER'S DGREE IN BUSINESS

ADMINISTRAION MBA 2023 .

EXPERIENCE



English teacher :

GULF TRAINING INSTIUTE {DIRICT ENGLISH}

Administrator :

Tamheer program in PHC project that collaborated between Ministry of health and Dr. Sulaiman Al Habib medical group for 6 months day to day . Worked as :
ADMINISTRATIVE ASSISTANT.

Approval specialist :

2022 - current .

CERTIFICATES



- STEP 75% with equivalent TOEFL score of 454 .
- Holds a professional educational License { Practitioner Teacher}

CONTACT INFO



+966532900651



Beroo2263@gmail.com



Buraydah - Qassim .

COURSES



- PMP - Professional Management Project program .
- A certified trainer from the General Organization for Technical and Vocational Education (TOT course).
- A computer course accredited by the General Organization for Technical and Vocational Education in (Computer skills in office work).

PERSONAL SKILLS



Ready and dedicated to work and enthusiastic about the new experience.