

Nazal Tallaa Alharbi

Legal

+966 569838491

nazalalharbi@gmail.com

Dammam & Khobar

SUMMARY

As a graduate with a Bachelor's Degree in Law, I have developed a comprehensive understanding of various legal systems, including civil and international law. Throughout my academic journey, I have pursued various certifications and courses to broaden my skill set. With a solid academic foundation, diverse technical skills, and strong soft skills, I am well-prepared to contribute effectively to any legal team, promoting the technological advancement and operational efficiency of organizations. I am eager to embark on a career in law, leveraging my knowledge and abilities to make a meaningful impact.

EXPERIENCE

Despite my limited prior experience, I possess a strong desire to contribute positively to the workplace, leaving a meaningful impact and attaining notable achievements. I am adept at swiftly adapting to diverse work environments and accomplishing new goals.

EDUCATION

Gulf Colleges for Administrative and Human Sciences | Hafar Al Batin | Saudi Arabia

Bachelor's Degree in Law | GPA= 4.73 / 5 with Second Class Honors | 2023.

- Gain a thorough understanding of various legal systems, including civil law, and international law.
- Cultivate critical thinking skills to analyze legal issues, assess arguments, and evaluate evidence.
- Develop strong research skills to conduct thorough legal research.
- Enhance legal writing skills to produce clear, concise, and persuasive legal documents.

OTHER

- Certifications & Courses:**
 - Vocational Guidance | Gulf Colleges | November 2022.
 - Time Management | Gulf Colleges | April 2022.
 - Teamwork Spirit | Gulf Colleges | April 2022.
 - Microsoft Office Specialist | Gulf Colleges | March 2022.
 - Professional Marketing Management | Gulf Colleges | March 2022.
 - Cloud Computing | Gulf Colleges | March 2022.
 - Performing Presentations | Gulf Colleges | March 2022.
 - The Benefits of Studying Law | Gulf Colleges | 2 hours | May 2020.
- Technical Skills:**
 - Legal Research.
 - Legal Writing and Drafting.
 - Reviewing and analyzing legal documents.
 - Case Management.
 - Legal Analysis.
 - Ability to review contracts.
 - Awareness of Legal Technology.
 - Proficiency in Microsoft Word, and PowerPoint.
- Soft skills:**
 - Attention to details.
 - Critical Thinking.
 - Problem-solving skills.
 - Continuous learning.
 - Time-management skills.
 - Ethical Judgment and Professionalism.
 - Collaboration and Teamwork.
 - Leadership skills.
 - Interpersonal Skills.
 - Communication skills.
 - Flexibility and Adaptability.
- Languages:** Arabic, English.