



KARIM MAGDY SAAD ELNAGAR

Contact

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Education

09/2015 - 05/2020

**Bachelor of Business
Administration**

Accounting

**The Higher Institute of
Management and Information -
Kafr El , Sheikh**

Professional summary

A detail-oriented and highly organized professional with experience in handling regulatory processes, logistics, and customs procedures. Skilled in registering products with regulatory authorities, preparing import/export documentation, and managing shipment releases. Proficient in coordinating with customs brokers, laboratories, and finance teams to ensure smooth operations and compliance with regulations. Adept at managing transportation logistics and ensuring the closure of customs guarantees. Proven ability to deliver results in a fast-paced and deadline-driven environment.

Work history

Customs coordinator - international food company seara
RAK, UAE | 02/2023 - 05/2024

Customs coordinator - GLOBAL DEVELOPING FOOD INDUSTRIES CO(seara).
Dammam, Eastern Province | 05/2024 - Current

- Register products with the Food and Drug Authority and submit required documentation.
- Prepare and send notification of incoming shipments, coordinating with relevant parties.
- Prepare import permits and submit necessary documents to the authority.
- Receive shipment documents from the customs broker and track the release process.
- Prepare export and re-export documentation.
- Arrange transportation for goods between warehouses and coordinate international shipments.
- Follow up on laboratory test results and ensure timely payment of invoices in coordination with finance.
- Ensure closure of all customs guarantees and compliance with regulations.

Skills

- Communication skills
- Problem-solving
- Willingness to learn
- Calm under pressure
- Commitment to excellence
- Health and safety awareness
- Public Relations

Languages

English

Intermediate

Arabic

Advanced (C1)