

SULTAN MAJEEDAH

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Phone

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ABOUT ME

I am a punctual and motivated individual who is able to work in a busy environment and produce high standards of work. I am an excellent team worker and am able to take instructions from all levels and build up good working relationships with all colleagues. I am flexible, reliable and possess excellent time keeping skills.

SKILLS

Critical Thinking

Problem Solving

Communication

Teamwork

Creative thinking

Microsoft Office

LANGUAGE

- English
- Arabic

WORK EXPERIENCE

Shobak Restaurant

2016 | Cashier

Arabia Insurance

2016 - 2018 | Archiving Administration

2018 - 2021 | Claim Clerk

Kawaser Al Hijaz Est

2021 - 2023 | Salesman Assistant

Riyadh Business Machines

2023 | Seals Specialist

Nesk Group Company

2024 | Sales Representative

EDUCATION

Alfahd Highschool - 2016

COURSES

Saudi Aramco

Summer program

Watan First Institute

Anti Money Laundering & Combating Terrorism Financing Rules

Misk Foundation

Fundamentals of professional research